

PROPOSED

Meadow Wood Farms Property Owners Association

Executive Board Meeting May 14, 2020

Friendship Park 73 Lake View Drive East Ocala, FL

Present were President Leslie Pope-Hall, Vice President Heidi Boynton, Secretary Karen Reade, and Treasurer Lisa Yanes.

The Board has been conducting the business of the Association outdoors, to comply with social distancing protocols.

- I. President Pope-Hall called the meeting to order at 7:00. P.M.
- II. A motion was made to approve the April 2, 2020 Executive Board Meeting Minutes as posted. It was seconded and passed.
- III. President's Report: President Pope-Hall reported that the business of the Association was proceeding well, and that the grounds were being maintained. She noted that there were comments about SECO trimming trees in the neighborhood, and reported that discussion had to consider the necessity for this.
- IV. Vice President's Report: Vice President Boynton reported finishing up the directories and printing the labels for the invoices. She has also recorded copies of the 2012-2017 minutes to free up space on the website.
- V. Secretary's Report: Secretary Reade reported that she has been busy. She helped Vice President Boynton with directories, and distributed over 139 to members. She prepared a Gmail account for sending out invoices, and sent out 198 invoices in that medium. She also sent a second mailing by email. She had invoices printed, and sent out 380 paper invoices with return envelopes. She checked the information sheets that came back and notified Board members of possible new volunteers. She has been collecting the mail, and depositing the checks,

or distributing the mail as appropriate. She has been correcting misinformation in the directory through the newsletter as it becomes available, and has been maintaining a property owners list.

VI. Treasurer's Report: Treasurer Yanes reported that her report for April is on the website, and the month started with \$6811.96 in the bank, and ended with \$6481.65. The current year's membership is at 233, and next year's membership is already at 30.

VII. Committee Reports:

a. Control: Elaine Hager reported that the Control Committee has had two written complaints since her last report. Both have been investigated and have had letters issued. Any further action is deferred to the Board.

b. Directory: Since the new directory is now available, and will not be necessary for another year, President Pope-Hall requested that the item be removed from the agenda until such time as needed. The Board agreed.

c. Membership: No Report

d. Maintenance: Ian Reade reported that he fixed the gate at the park, fixed the tops on the signs at the front entrances, and fixed and painted the signs at the park. He reports that signs are finished and should be viable for many years to come. He has sprayed for weeds and bugs at the entrances, and done litter control.

e. Neighbor to Neighbor: Mark Chapdelaine was absent with no report.

f. Newsletter: Sydney Smith reported that all submissions should be in by the 20th of the month. Dorothy Henry was also present and took pictures of those present for the newsletter.

g. Party: Connie Story was absent with no report. No parties are planned due to the pandemic.

h. Sunshine: Jennie Adams was absent with no report.

i. Welcome: Vacant.

VIII. Unfinished Business:

a. Directory: Directories are finished and delivered. They will also be available at the next meeting.

- b. Election: Marilee McGinnis advised the Board that she is running for the Vice President position. The election will be held next week at the General Meeting.
 - c. Lawn Maintenance: Bids for the contract were sent to the Board members, and discussed. The contract was awarded to 3T's Lawn Care. Secretary Reade will finalize the paperwork.
 - d. Billing: Secretary Reade advised that the invoices went out Monday in the mail to all property owners.
- IX. New Business: Discussion was had about where to hold meetings. The Board is prepared to hold the General Meeting at Friendship Park on May 21, 2020. President Pope-Hall suggested that we will likely have to use the park for the June meetings also.
- X. Future Meetings:
General Meeting: 7:00 P.M. Friendship Park May 21, 2020
Board Meeting: 7:00 P.M. Friendship Park June 11, 2020

President Leslie Pope-Hall

Secretary Karen Reade