

PROPOSED

Meadow Wood Farms Property Owners Association

Executive Board Meeting August 13, 2020

Friendship Park 73 Lake View Dr. East Ocala, FL

Present were President Jim Thomas, Vice President Marilee McGinnis, Secretary Karen Reade, and Treasurer Lisa Yanes.

- I. President Thomas called the meeting to order at 7:00 p.m.
- II. President Thomas used the Unanimous Consent Rule, asking if there were any objections to the posted proposed July Minutes. Hearing no objections, the Minutes were approved.
- III. President's Report: President Thomas reported that he has received the notice from the State of Florida designating President Thomas as the registered agent for Meadow Wood Farms Property Owners Association.

He reported that SECO Energy has reported that they will be doing tree trimming around the area of the park soon.

He reported that he handled several estoppels.

He reported that the audit is finished. The Executive Board expresses appreciation to Deb Kane and Jim Bain for their time and expertise. There is high praise for our Treasurer, Lisa Yanes. Their report concluded that "Every bank statement has been reconciled accurately and her accounts have been posted correctly. Our review and interview with Lisa indicates that she has done an excellent job as Treasurer, entrusted with the MWFPOA accounting, and we have no doubt she will continue to do so going forward with the new Board."

He reported that he is not able to attend meetings going forward on Thursdays. He made a motion that the Board could shift the meetings to Tuesdays. It was seconded and approved.

- IV. Vice President's Report: Vice President McGinnis had no report. She suggested that we post notices in the newsletter and online reminding members about the Association rules on the political signs. She accepted the job of posting those notices.
- V. Secretary's Report: Secretary Reade reported picking up the mail, depositing checks, and distributing the mail as necessary. She reported that she was approached by Lisa Jacques to chair the Neighbor to Neighbor Committee, and that Sonia Argenio has also agreed to work with the committee. She reported that she has received a couple of estoppels, also, and completed them.
- VI. Treasurer's Report: Treasurer Yanes reported that the Beginning cash was \$13,338.95 and ended at \$14,149.84. There are 215 paid members. The rest of her report can be seen on the website.
- VII. Committee Reports:
 - a. Control Committee: Dale Kennedy reported that since the original two complaints, there has been a complaint on the signs in the neighborhood. She contacted the signs' owner, and he agreed not to put up signs in the neighborhood. She said she removed several that she found. The offensive animals complaint is ongoing. President Thomas will address that at the General Meeting.
 - b. Activities Committee: Sandy Mollberg reported that she is coordinating a calendar of activities at the park. President Thomas mentioned the budget covering the future events. He mentioned that we need to be aware of the CDC rules of contact, but that we need to have some activities to keep neighborhood relationships.
 - c. Welcome Committee: Allison Carnell presented the folder with the welcome information. She is looking for people to advise of any new residents. She also needs contact information. She has delivered three welcome packets this month.
- VIII. Unfinished Business:
 - a. Discussion on signatures on checks. With only one signature on checks, any unauthorized checks will be paid at the Board Meetings. A motion was made to amend the signatures on the safe deposit box

to add President Jim Thomas and retain Treasurer Lisa Yanes, and remove former President Leslie Pope-Hall, former Vice President Heidi Boynton, and Secretary Karen Reade. It was seconded and approved. A motion was made to amend the July 9, 2020 Minutes to reflect the safe deposit addition to expedite the procedure. It was seconded and passed.

- b. Key Inventory: Secretary Reade reported the outstanding keys as follows:

P.O.Box: Secretary and Treasurer

Park gate and sheds: Secretary, Sandy Mollberg, Dave Kane, Marilee McGinnis.

Old files: Secretary

Locks on the signs: Vice President and Treasurer

Discussion about buying new locks was continued, and decided that no new locks are necessary at this point.

- c. Webpage: Vice President McGinnis reported that she is continuing to explore the webpage for redundancies, and the Board explored a process to control the information being entered.

IX. New Business:

- a. President Thomas proposed a change to by-laws and will present it at the General Meeting.
- b. Secretary Reade requested help in setting up a separate account for an email account, and Vice President McGinnis agreed to help.

Future Meetings:

Board Meetings: Sept. 8 Oct. 13 Nov. 10

General Meetings: Sept. 15 Nov.17

Location at the Park until the Church is opened to our use again.

President Jim Thomas

Secretary Karen Reade